



**MHHS
PROGRAMME**
Industry-led, Elexon facilitated

MHHS Design Change Control Process

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MHHS-DEL916

Design Change Control Process

What is the process for change in design?

The MHHS Programme has established integrated change control processes. There are two ways a Design change might arise:

1. A design issue is raised with the Design Authority (DA)

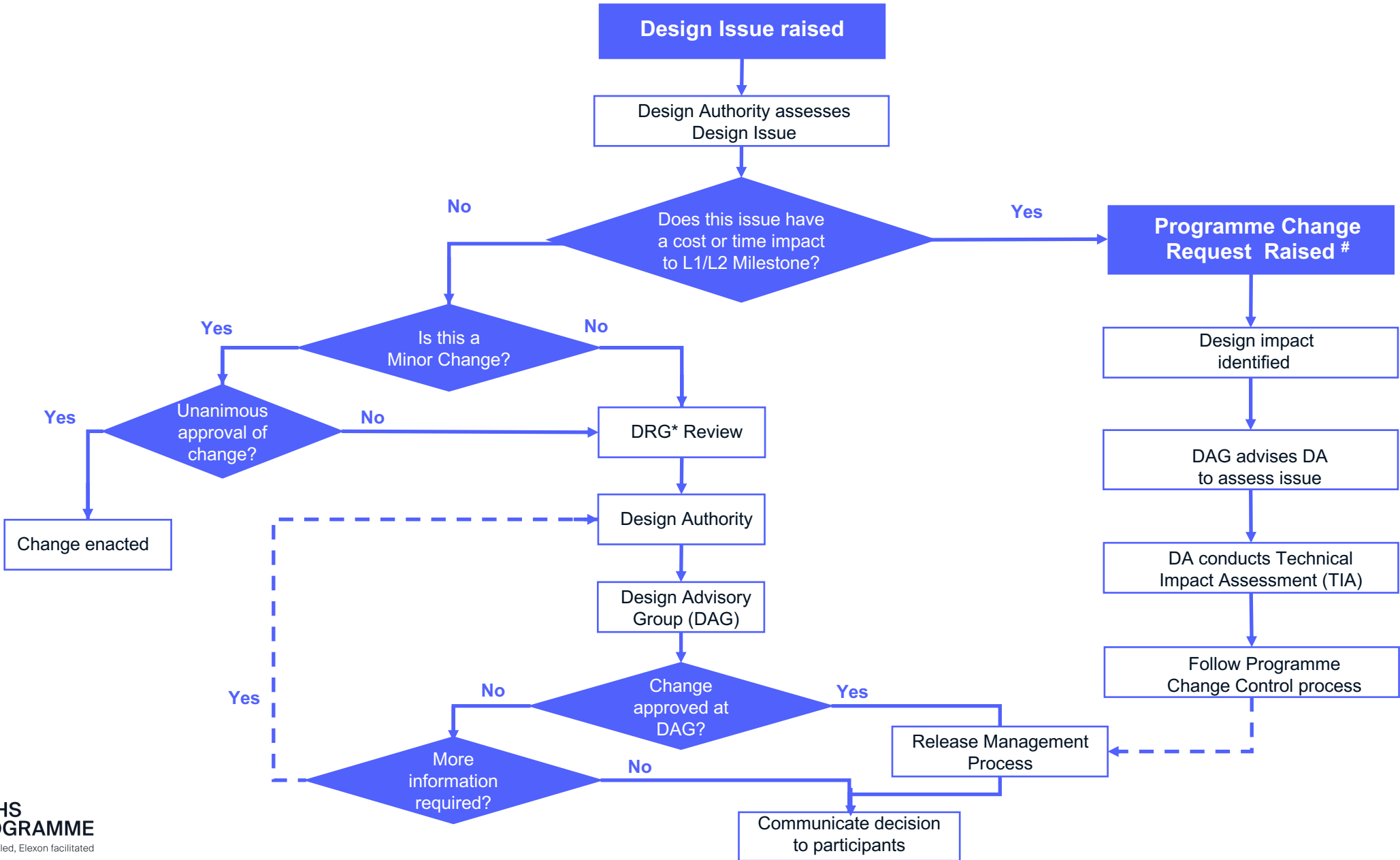
The Design issue is first assessed to determine if it impacts cost and/or time of a Level 1(L1)/Level 2 (L2) milestone.

This determines the route by which the issue is managed.

- Where a L1/L2 milestone is *not* impacted, the issue is then classified as either a 'minor change' or a 'major change'.
 - **Minor change:** an issue that needs only clarification on how the design operates, or one that fixes an administrative error, such as a typo, and has no material impact on any participant other than improving the clarity of design. If the decision is unanimous, the Design Advisory Group (DAG) has delegated authority to the DA to manage the change.
 - **Major change:** a change which is not a minor change. Such changes will be discussed at the Design Resolution Group (DRG), a Level 4 sub-working group, with a recommendation to the DA, and subsequently the DAG.
- Where a L1/L2 milestone *is* impacted, the DA will conduct a Technical Impact Assessment (TIA), and follow the Programme Change Request process.

2. A Programme Change Request identifies an impact on the MHHS Design

- The DA reviews the Change Request and conducts a TIA.
- The completed TIA is submitted via the established Programme Change Control process.



Programme Change Request impacting Design can be via any Programme route, not only the DA

* Design Resolution Group (Level 4 Sub-Working Group)